

PROPOSAL SUBMISSION CHECKLIST

Contracted Paratransit and Fixed Route Transportation Services RFP# 18-006SB

This checklist must be completed and returned with the proposal. Failure to return this checklist may be cause for considering the proposal non-responsive.

	<u>DOCUMENT DESCRIPTION</u>	<u>DOCUMENT LOCATION</u>	<u>INITIALS</u>
Package No. 1 (Technical Proposal)			
1.	Technical Proposal (original and five (5) copies)	Vendor to Provide	
2.	One (1) CD or Flash Drive of Technical Proposal with PDF Copy	Vendor to Provide	
3.	Letter of Transmittal	Section VIII	
4.	Faithful Performance Bond (Initial for Acknowledgement)	Section X	
5.	Certification of Primary Participant	Section X	
6.	Certification of Lower-Tier Participants	Section X	
7.	Certification of Restrictions on Lobbying	Section X	
8.	Certification of Drug Free Workplace	Section X	
9.	Party Disclosure Form	Section X	
10.	Participant Disclosure Form	Section X	
11.	Non-Collusion Declaration	Section X	
12.	Acknowledgement of the Terms and Conditions of the City of Corona Maintenance/General Services Agreement	Section X	
13.	Bidders List	Section X	
14.	References	Section X	
15.	Designation of Subcontractors	Section X	
16.	DBE Requirements (Initial for Acknowledgement)	Section V	
17.	Licensing, Permits and Taxes (Initial for Acknowledgement)	Section II, VII, IX,	
18.	Insurance -Initial for Acknowledgement of Insurance Requirements	Section IX	
Package No. 2 (Technical Proposal)			
1.	Form 60	Exhibit D	
2.	Supplement A to Form 60	Exhibit D	
3.	Supplement C to Form 60 (Variable Rate Schedule)	Exhibit D	

Company Name:	
Name of Proposer initialing document (print):	
Email address of Company Contact:	
Signature:	
Title:	
Date:	